

Taro Hashimoto

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OBJECTIVE

To broaden my horizons and learn different cultures for my future career.

EDUCATIONAL BACKGROUND

OK LAH University, Tokyo, Japan | 2018 – present
Major : School of International Communication

OK LAH high school, Tokyo, Japan | 2015 – 2018

WORK EXPERIENCE

OK LAH Café, Tokyo, Japan | Jul 2019 – Present
Waiter cum Admin Assistant (part-time)

- Serve customers with drink and food
- Calculate daily sales
- Maintain the hall area

OK LAH Grocery Market K.K, Tokyo, Japan | May 2018 – Jun 2019
Grocery Staff cum Cashier

- Organized grocery items
- Maintained the hall area
- Counted the number of grocery items
- Provided customer support
- Took care of Cashier

INTERNSHIP EXPERIENCE

OK LAH Travel Agency K.K, Tokyo, Japan | Oct 2020 – Dec 2020
Travel Advisor

- Provided advisory services to foreigners who travel around Japan
- Assisted Marketing Manager in preparing campaign materials
- Assisted Marketing Manager in preparing reports.
- Regularly updated Social Medias such as Facebook, Twitter, Instagram and Google +

VOLUNTEER EXPERIENCE

3 Weeks IK Volunteering Programme, Myanmar | Jul 2019 – Aug 2019

- Helped farmer to harvest their vegetables
- Helped people to organize an yearly festival
- Exchanged Japanese culture with the students in the village

SKILLS

- Computer Skills Micro Office: Word, Excel, Power Point (Beginner)
- Language Skills Japanese (Native)
- English (Intermediate) TOEIC 650 (November 2016)

HOBBIES & OTHER ACTIVITIES

- Goes to an English conversation class
- Co-organizer of International Communication Community